

WILDLIFE HOUSING PERMIT APPLICATION

Please submit to Land & Water Volunteer Coordinator, via email:
lamberg.claire@countyofdane.com; use subject line: Wildlife Housing Permit Application

Have questions? Please call Claire Lamberg at (608) 516-3703.

We look forward to hearing from you!



Dane County Parks Wildlife Housing Permit Application Process

1. Submit a Dane County Parks Wildlife Housing Permit Application via email. Applications should be submitted a minimum of 30 days prior to proposed start date. Staff are available to discuss your proposed activities prior to submitting your application.
2. Dane County Park staff will review the application and will either approve or deny the request and will contact you if additional information is needed.
3. If approved, you must keep your completed permit with you at all times while on DCP properties.

APPLICANT CONTACT INFORMATION

Project Contact Name:	Organization (if applicable):
Long-term Project Manager (can be the same as Project Contact) Name: Contact Information:	Address:
Email:	Day Phone #: Cell #:
Dane County Parks Volunteer? Yes/ No If not a DCP Volunteer, please fill out a Dane County Parks Volunteer Registration and Release Form and attach along with your permit application. This form can be found on our website.	

PARK INSTALLATION INFORMATION

Park Name:	Location within Park (please list GPS coordinates or attach a map to your application):
Installation Date:	Removal Date (If applicable):

WILDLIFE HOUSING INFORMATION

Type of Wildlife Supported:	Purple Martin
Bluebird	Waterfowl – Type: _____
Bat	Other: _____
Kestrel	
Agencies/ Organizations/ Volunteers partnered with*:	Wisconsin Waterfowl Association
Bluebird Restoration Association of Wisconsin	DCP Volunteer Group: _____
Wisconsin Bat Program	Other: _____
Madison Audubon	
Wisconsin Purple Martin Association	
*We require you to partner with a monitoring agency/organization to report the status of your nesting wildlife.	

Overall plan for installation and maintenance of housing:

Please answer the following-

- Who will build/supply nesting boxes (following building plans provided by partner agencies is highly recommended)
- Who will install them
- When monitoring of the boxes and nests will happen
- When records of monitoring will be submitted to partner organizations and Dane County Parks
- When will regular maintenance of boxes occur

Brief summary of number of houses installed, type of housing, and method of construction (if following a specific plan):

Special needs and considerations (if applicable):

Would you agree to share photos of project progression, completion, and wildlife monitoring with Dane County Parks for use in promotional purposes and/or social media?

THE FOLLOWING CONDITIONS APPLY

Applicant agrees to carry permit while in field.	Yes
Applicant agrees to follow all Dane County Park rules and regulations.	Yes
Applicant agrees not to drive on trails unless authorized, and only when the trails will not be damaged.	Yes
Applicant agrees to minimize disturbance to park visitors, natural resources, etc.	Yes
Applicant agrees to remove all unnecessary materials from property upon completion of house installations.	Yes
Applicant agrees to conduct regular monitoring and maintenance of wildlife houses with annual reports given to partner agencies and Volunteer Coordinator.	Yes
Applicant agrees to report yearly volunteer hours to Volunteer Coordinator or DCP Friend Group.	Yes

Application Signature

THE APPLICANT FOR A DANE COUNTY PARKS WILDLIFE HOUSING PERMIT SHALL AGREE TO INDEMNIFY, DEFEND, AND HOLD THE COUNTY AND ITS OFFICERS, OFFICIALS, EMPLOYEES AND AGENTS HARMLESS AGAINST ALL CLAIMS, LIABILITY, LOSS, DAMAGE, OR EXPENSE INCURRED BY THE COUNTY ON ACCOUNT OF ANY INJURY TO OR DEATH OF ANY PERSON OR ANY DAMAGE TO PROPERTY CAUSED BY OR RESULTING FROM THE ACTIVITIES FOR WHICH THE PERMIT IS GRANTED.

I hereby certify to the best of my knowledge that the information and statements contained in this application are complete and true. I understand that failure to report components of this event/activity may result in the loss of payments made, failure to secure a permit, revocation of the permit, or failure to secure future permits.

Applicant Signature: _____ Date: _____

Typed or Printed Name: _____

PERMISSION IS GRANTED FOR THE APPLICANT WITH THE FOLLOWING RESERVATIONS:

Staff Signature: _____ Date: _____